

IOWAccess Network - Project 1 Meeting
January 20, 1998 ■ 1:30 pm - 3:30 pm
*US Department of Veterans Affairs, Room 975
Federal Building, 210 Walnut (9th Floor) ■ Des Moines, Iowa*
DRAFT

ICN Remote Sites

Cedar Falls — Cedar Falls High School ■ Cedar Rapids — National Guard Armory
Hawarden — West Sioux High School ■ Kansas City — Regional Office
Sioux City — National Guard Armory ■ Vinton — Iowa Braille & Sight Saving School
Washington DC — US General Services Administration

Project Team Present

Norman Baker, *IPERS*
Paul Coates, *Iowa State University Extension*
Pat Crawford, *Norwest Bank*
Mose Hendricks, *Mayor of Hawarden*
Curt Johnson, *Cedar Falls Municipal Utility*
Harry McDaniel, *US Department of Health & Human Services*
Bill Morgan, *US General Services Administration*
Linda Plazak, *Iowa Information Technology Services*
Jean Rommes, *Innovative Technologies*
Lowell Sneller, *Iowa Information Technology Services*
Don Toms, *Iowa Department of Transportation*

Staff

Tori Squires, *State Public Policy Group*

Business Survey

Linda Plazak reviewed the results of the business survey conducted in November 1997. She noted that this is preliminary information and not yet available for public distribution.

Status of Iowa Interactive Contract

Plazak noted that after a lengthy legal process, Iowa Interactive was selected as the contractor for Project 1. Iowa Interactive has noted to ITS that, to fully implement the system, IOWAccess needs to partner with and utilize information from the IDOT and the Secretary of State's Office. Plazak noted that ITS has met with both departments and the meetings were positive. Both departments expressed some concerns with IOWAccess such as making sure the state is not competing with the private sector and maintaining ownership of their data.

Plazak noted that Governor Branstad, Justice Marsha Ternus, and Rep. Libby Jacobs held a press conference in late December to announce IOWAccess as a network that the State needs to pursue. She also noted that the Governor's office and the ITS staff have been providing information to key associations regarding IOWAccess.

It was suggested that there may be some issues that need to be discussed before the contract is finalized, such as what happens to excess dollars that may be generated from fees.

Plazak noted that the team needs to put together a scope of work for the contractor so they can get started. Lowell Sneller reviewed this the draft scope of work. The team approved the scope of work, but noted that the team should begin to develop a "process" scope of work that would include guidelines for fee setting, etc.

Legislative Update & Action Plan

Digital Signature

Plazak noted that the Legislative Service Bureau is in the process of drafting the digital signature bill which will enable government and businesses to accept and utilize digital signatures.

Standards & Security update

Plazak stated that a set of common standards is being finalized. She noted that these standards will recognize the fact that many agencies adhere to different standards; the new common standards will set a direction for the future, so when agencies adopt new standards they will all be the same.

Plazak noted that the enterprise security plan for state government should be completed by the end of January.

Meeting Schedule

The following meeting schedule was approved:

- March 24 (9:30 - 11:30 am)
- May 19 (1:30 - 3:30 pm)
- June 16 (9:30 - 11:30 am) *if necessary to meet July 1 deadline*
- July 21 (9:30 - 11:30 am) *if the team does not meet in June*
- September 22 (1:30 - 3:30 pm)